Applications are hereby invited from the qualified and dynamic ranks of the Roads Authority to apply for the following positions:

The Roads Authority was established in terms of Section 2 of the Roads Authority Act, Act no. 17 of 1999. The Authority fully became operational on the 01 April 2000. The Roads Authority is responsible for the management of national road network with a view of achieving a safe and efficient road sector.

The Authority invites qualified, dynamic candidates to apply for the following vacant positions:

DIVISION: NETWORK PLANNING AND CONSULTATION

1. PRINCIPAL ENGINEER: RESEARCH AND DEVELOPMENT, Patterson Job Grade D5, Windhoek

To provide expert technical advice, translate best practice into implementable plans and to establish a central repository of technical best practice based on sound research within the Transport Engineering arena. Overall responsible for Research and Development of the Roads Authority.

Key Performance Areas:

- Leads & directs research projects in Transport Engineering
- Translates Transport Engineering specialist knowledge into RA practices, policies and procedures
- Consult and liaise with internal, local, regional and international stakeholders in road sector related technologies and management matters
- Translates transport engineering specialists knowledge into RA practices, policies and procedures
- Manage the technology transfer functions
- Maintain the central respiratory of technical knowledge
- Manage Human Resources

Qualifications and Experience:

- Bachelor’s Degree in Civil Engineering - Post Graduate Degree an added advantage
- Registration as Professional Engineer or incorporated Engineer with the Engineering Council of Namibia
- 8 - 10 years’ experience in civil engineering with 5 years relevant research experience and development
- Code B Driving License

Skills and competencies:

- Knowledge of material design
- Knowledge of geo-technology
- Knowledge of chemistry and geology

Job content enquiries on the above position can be directed to Ms J. Mukuka at Tel: +264 61 284 7072
DIVISION: OFFICE OF THE CHIEF EXECUTIVE OFFICER
SUB-DIVISION: INTERNAL AUDIT

2. SENIOR INTERNAL AUDITOR: Patterson Job Grade C4, Windhoek

Purpose of the Job:
To evaluate and improve effectiveness and efficiency of governance, risk management and control processes by using a systematic and disciplined approach as required by the International Professional Practice Framework (IPPF) and in conformance with International Standards for the Professional Practice of Internal Auditing.

Key Performance Areas:
- Conducting an Audit
- Conducting a follow-up Audit
- Consulting Services

Qualifications and Experience:
- Bachelor’s Degree in Auditing, Accounting, Finance OR relevant qualification (NQF Level 7)
- Five (5) years’ experience in auditing environment
- Member of IIA
- Code B driving license

Skills and competencies:
- Knowledge of the Acts and regulations
- Knowledge of IIA Standard and King III Principles
- Knowledge of IIA Standard accounting standards (GAAP)
- Knowledge of IIA internal audit standards
- Report writing skills
- Computer literate
- Sound interpersonal skills

Job content enquiries on the above position can be directed to Ms A Shipuata at Tel: +264 61 284 7143

DIVISION: CORPORATE SERVICES
SUB-DIVISION: HUMAN RESOURCES

3. PRACTITIONER: STAFFING & PAYROLL, Patterson Job Grade C3, Windhoek

Purpose of the job:
Responsible for organisational recruitment & selection, Payroll & General Human Resources Administration processes.

Key Performance Areas:
- Administration of Recruitment & Selection
- Payroll Administration
- Employee Benefits Administration
- Leave Administration
- Work Visas and Permits administration
- Administrate termination of services

Qualifications and Experience:
- Bachelor’s Degree in Human Resource Management OR relevant qualification (NQF Level 7)
- Three (3) years’ experience within Staffing and Payroll environment
- Code B driving license
Skills and competencies:
- Knowledge of the Namibian Labour Act and other relevant legislation/instruments governing the human resources
- Logical and analytical ability
- Relationship management skills
- Excellent verbal and writing communication skills
- Computer literate
- Sound interpersonal skills

Job content enquiries on the above position can be directed to Ms K Ngisheefa at Tel: + 264 61 284 7069

DIVISION: TRANSPORT INFORMATION AND REGULATORY SERVICES (TI&RS)

4. EXAMINER: VEHICLE AND DRIVER, Patterson Job Grade C2, x 13 positions

Duty stations: Windhoek x3, Grootfontein x2, Keetmanshoop x1, Luderitz x1, Opuwo x1, Tsumeb x1, Okahandja x1, Walvis Bay x2, Swakopmund x 1

Purpose of the Job:
To conduct examinations and tests of vehicles and drivers according to set standards and legislation.

Key Performance Areas:
- Examine applicants for learners license
- Examine applicants for driving license
- Examine vehicles for roadworthiness
- Examine applicants for instructors certificate
- Keep records of all tests conducted
- Attend to court proceedings

Qualifications, experience and skills required:
- Grade 12 with 15 points in five subjects
- Traffic Diploma as Vehicle & Driver Examiner
- Trade Diploma in Motor Vehicle Mechanics will be an added advantage
- Three (3) years’ experience in traffic law enforcement operation or auto mechanic
- Code A and CE Driving Licenses (must have)
- Sound communication and interpersonal skills
- Applicants are required to attach latest certificate of good conduct obtainable from the Namibian Police (not more than six months old)

Job content enquiries on the above position can be directed to Mr C Tjikotoke at Tel: +264 63 221 579 OR Ms N Sikabong at Tel: +264 64 461 123 OR Ms F Cornelius at Tel: +264 65 209 010

Interested suitably qualified candidates should submit their detailed application letter accompanied by Curriculum Vitae and certified copies of educational qualifications as well as identity document by mail to:
Recruitment: Roads Authority, Private Bag 12030, Ausspannplatz

Or hand delivered at:
The Human Resources Office, Roads Authority Head Office, corner of Mandume Ndemufayo and Hosea David Meroro street, Windhoek.

Designated persons as prescribed by the Namibian Affirmative Action Act are encouraged to apply.

Only short listed candidates will be notified. No faxed and e-mailed documents. No documents will be returned.

CLOSING DATE: 07 JUNE 2019