

ROADS AUTHORITY
Private Bag 12030
Ausspannplatz
Windhoek
NAMIBIA

SAFE ROADS TO PROSPERITY

Our Ref.:

Your Ref.:

Enquiries: Eben !Gawaxab
Telephone: +264-61-284 7088

E-mail: gawaxabe@ra.org.na

23 October 2020

NOTICE TO BIDDERS – No 1

REFERENCE NUMBER: SC/RFP/RA-06/2020
REFERENCE NUMBER: SC/RFP/RA-07/2020
REFERENCE NUMBER: SC/RFP/RA-08/2020
REFERENCE NUMBER: SC/RFP/RA-09/2020
REFERENCE NUMBER: SC/RFP/RA-11/2020
REFERENCE NUMBER: SC/RFP/RA-13/2020
REFERENCE NUMBER: SC/RFP/RA-14/2020

**CONSULTANCY SERVICES FOR DETAILED DESIGN, TENDER DOCUMENTATION,
CONTRACT ADMINISTRATION AND SITE SUPERVISION**

Dear Bidders,

The Notice to Bidders No.1 serves as formal communication to all bidders to take note of addendum no.1 as attached for your information and consideration.

All bidders are hereby requested to acknowledge receipt of this notice by completing the attached acknowledgement form and return it via email to Mr. Eben !Gawaxab:

gawaxabe@ra.org.na

Kindly note that only PDF attachments completed and endorsed without alterations will be accepted.

Yours sincerely,

JULIA N ITANA

Manager: Procurement and Tender Compliance



Established in terms of the Roads Authority Act, 1999 (Act 17 of 1999)

Board of Directors: Mr. B. Katjaerua (Chairperson), Ms. E. Motinga, Ms. L. Brandt, Mr. C. Smith, Mr T. Nashidengo

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CONSULTANCY SERVICES FOR DETAILED DESIGN, TENDER DOCUMENTATION, CONTRACT ADMINISTRATION AND SITE SUPERVISION

1. INTRODUCTION

The Notice to Bidders No.1 forms part of the bid and contract documentations. Receipt of this Notice must be acknowledged immediately using the accompanying acknowledgment of receipt form.

2. EXTENSION OF THE CLOSING DATE

The new deadline is Thursday, 19 November 2020 at 10h00 am. Roads Authority Head Office, Bid Box, corner of Mandume Ndemufayo Avenue and David Meroro Street, Windhoek.

3. RESPONSES TO QUESTIONS RAISED

SC/RP/RA-06/2020 (Tsandi – Onesi – Epalela)

Question 1

The Personnel indicated under item 5.2 (a) on page 34 of the bidding document differs in titles to those indicated on page 86 to 87. For instance, page 34 lists 6 positions and pages 86-87 list 8 positions with different groupings. Shall we use the lists on page 86-87 in our Technical Proposal?

Response

The personnel provided in the ITB is a summary strictly for evaluation purposes drawn from a full personnel/staff complement listed under Section 1.3.3 (STAFF FOR THE DETAILED DESIGN AND TENDER DOCUMENTATION) and 1.3.4 (STAFF FOR CONTRACT ADMINISTRATION AND SITE SUPERVISION) of the TOR. The minimum full staff compliment is provided in the TOR (Page 86 – 87). The TOR doesn't limit the Consultant's personnel proposal but offers minimum personnel requirements. The TOR further suggests that the Consultant can propose various experts to cover technical aspects not covered/listed and/or propose or align some functions taking into consideration the requirements of the TOR given it may increase his opportunity to get the job.

Question 2

Page 35 under item 5.2 (a) 2: We understand "Design Engineer" refers to the Geometric Design Engineer.

Response

Design Engineer – Geometric Design Engineer

Question 3.

Page 63 under Schedule (a): We understand the list of items provided in Schedule 3 is illustrative only, and that the list should be completed in accordance with the TOR?

Response

Items in the Schedules are for guidance/illustrative purposes and can be amended to suit the Consultant's needs (Schedules be completed in accordance with TOR).

Question 4

The list of key staff does differ from the list provided under the instruction to bidders, particularly where roles are combined. We proposed the following amendment (1) Project Engineer, (2) Geometric Engineer, (3) Pavement & Material Engineer, (4) Hydrology & Drainage Design Engineer, (5) Structural Engineer, (6) Profession Surveyor, (7) Environmentalist and (8) Materials Technician.

Response

The personnel provided in the ITB is a summary drawn from Section 1.3.3 (Staff for the detailed Design and Tender Documentation) and 1.3.4 (Staff for Contract Administration and Site Supervision) of the TOR for evaluation purposes. The TOR suggest that the Consultant can propose various experts to cover technical aspects not covered above and/or propose or align some functions taking into consideration the requirements of the TOR given it may increase his opportunity to get the job.

Question 5

Is the failure to meet years' experience a disqualifying criteria, or can points be deducted pro-rata?

Response

Years' experience is not a disqualifying criteria but greatly influence a score.

SC/RP/RA-08/2020 (Nkurenkuru – Nepara Clinic)**Question 1**

In the bidding document on page 71 only indicates the educational requirements for the Site Supervision Personnel. Can you please provide the educational requirements for the Design Team?

Response

Project Engineer – 15 years

The project engineer must be registered as a Professional Engineer or Incorporated Engineer with the Engineering Council of Namibia, and be in possession of a minimum 4 years B.Sc. or B.Tech Civil Engineering degree, or equivalent, acceptable by the Council. The Project Engineer should have a minimum of 15 years and should have gained his/her experience on at least two (2) road construction projects of a similar size and nature to this project. On one (1) of these projects his/her involvement must have been in the capacity of Project Engineer.

Geometric Design Engineer – 8 years

The Geometric Design Engineer must be registered as a Professional Engineer or Incorporated Engineer with the Engineering Council of Namibia, and be in possession of a minimum 4 years B.Sc. or B.Tech Civil Engineering degree, or equivalent, acceptable by the Council.

The Geometric Design Engineer should have a minimum of 8 years and should have gained his/her experience on at least two (2) road construction projects of a similar size and nature to this project.

Pavement Design Engineer – 10 years

The Geometric Design Engineer must be registered as a Professional Engineer or Incorporated Engineer with the Engineering Council of Namibia, and be in possession of a minimum 4 years B.Sc. or B.Tech Civil Engineering degree, or equivalent, acceptable by the Council.

The Geometric Design Engineer should have a minimum of 8 years and should have gained his/her experience on at least two (2) road construction projects of a similar size and nature to this project.

Material Engineer – 10 years

The Materials Engineer must be registered as a Professional Engineer or Incorporated Engineer with the Engineering Council of Namibia, and be in possession of a minimum 4 years B.Sc. or B.Tech Civil Engineering degree, or equivalent, acceptable by the Council.

The Materials Engineer should have a minimum of 10 years and should have gained his/her experience on at least two (2) road construction projects of a similar size and nature to this project.

Hydrology and Drainage Design Engineer – 8 years

The Materials Engineer must be registered as a Professional Engineer or Incorporated Engineer with the Engineering Council of Namibia, and be in possession of a minimum 4 years B.Sc. or B.Tech Civil Engineering degree, or equivalent, acceptable by the Council.

The Hydrology and Drainage Design Engineer should have a minimum of 8 years and should have gained his/her experience on at least two (2) road construction projects of a similar size and nature to this project

Structural Engineer – 8 years

The Structural Engineer must be registered as a Professional Engineer or Incorporated Engineer with the Engineering Council of Namibia, and be in possession of a minimum 4 years B.Sc. or B.Tech Civil Engineering degree, or equivalent, acceptable by the Council.

The Structural Engineer should have a minimum of 8 years and should have gained his/her experience on at least two (2) road construction projects of a similar size and nature to this project

Professional Surveyor – 8 years

The Professional Surveyor must be in possession of a National Diploma or equivalent in surveying or its equivalent with a least 8 years of experience on road construction projects.

Environmentalist – 8 years

The Environmental must be in possession of a National Diploma or equivalent in any Environmental related studies or its equivalent with a least 8 years of experience on road construction projects.

SC/RP/RA-09/2020 (Ncaute – Karukuvisa)

Question 1

We proposed that the Pavement Engineer position be combined with the Material Engineer, rather than with the Geometric Engineer. This bundling request also extends to the list of key staff provided under the TOR on page 74.

Response

The two (2) positions cannot be combined however one key personnel may occupy both provided he/she meets the requirements of the position. Geometric Engineer can be separated from Pavement Engineer as proposed.

Question 2

In the bidding document on page 47 under Schedule 2: We understand the list of staff provided in Schedule 2 is illustrative only, and that the list should be completed in accordance with the TOR.

Response

Items in the Schedules are for guidance purposes and can be amended to suit the Consultants needs. (Schedules be completed in accordance with TOR).

Question 3

Is the failure to meet years of experience a disqualifying criteria, or can points be deducted pro-rata?

Response

The years of experience is not a disqualifying criteria but points will be deducted pro-rata.

SC/RP/RA-11/2020 (Ndonga – Linena – Ncaute – Ncaute- Sikanduko)

Question 1

The assignment name and the scope of works in the TOR on page 53 and page 55 indicates that the Project is for design and supervision. However, on page 69 indicates that the project is only for Design and Tender Documentation which is 12 months. Kindly clarify if the Project includes supervision or not?

Response

The project includes Site Supervision to be stipulated by the duration of the contract/determined by the consultant. Therefore page 69 must also be Design and Supervision.

Question 2

Duration of assignment states 12 months for Detailed Design and Tender documentation only, Site Supervision not mentioned as stated on page 55 under TOR.

Response

Duration of assignment must state 6 months for Detailed Design and Tender documentation only. Site Supervision to be stipulated by the duration of the contract.

SC/RP/RA-14/2020 (Mburuuru - Calikawo)**Question 1**

In the bidding document on page 50 under Section 4, Schedule 2, we understand the list of staff provided in Schedule 2 is illustrative only, and that the list should be completed in accordance with the TOR?

Response

Items in the Schedules are for guidance purposes and can be amended to suit the Consultant's needs. (Schedules be completed in accordance with TOR.

Question 2

The list of key staff does differ from the list provided under the instructions to bidders, particularly where roles are combined. Kindly explain.

Response

Refer to the answer provided under SC/RFP/RA-08/2020 – Question 1

All bids **SC/RFP/RA-05/2020 to SC/RFP/RA-14/2020**

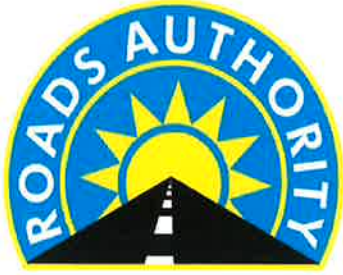
Question 3

Location of Experience, the distinction between local and regional experience is not clear.

Response

Local means – country wide in Namibia

Regional means – SADC Areas



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23 October 2020

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CONTRACT ADMINISTRATION AND SITE SUPERVISION**

ACKNOWLEDGEMENT OF RECEIPT

CONFIRMATION

I,of

Hereby acknowledge the receipt of Notice to Bidders – No 1

Signed atOn this Day.....

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On behalf of the Bidder