



ROADS AUTHORITY
Private Bag 12030
Ausspannplatz
Windhoek
NAMIBIA

SAFE ROADS TO PROSPERITY

Our Ref.: NCS/RFQ/RA-27/2025

Your Ref.:

Enquiries: Janet Japhta
Telephone: +264 61 284 7358
E-mail: japhtaj@ra.org.na

NOTICE TO BIDDERS – No 1

Procurement Reference No: NCS/RFQ/RA-27/2025 PROVISION OF PHOTOCOPIER MACHINES LEASING AND MAINTENANCE FOR A PERIOD OF 36 MONTHS

Dear Bidders,

The Notice to Bidders No.1 serves as formal communication to all bidders to take note of these changes as attached for your information and consideration.

All bidders are hereby requested to acknowledge receipt of this notice by completing the attached acknowledgement form and return it via email to Ms. Janet Japhta japhtaj@ra.org.na .

Kindly note that only PDF attachments completed and endorsed without alterations will be accepted. Please be informed that this Notice and all its attachments forms part of your bid.

Yours sincerely,

[Handwritten signature]

JULIAN AKWAANYENGA
Manager: Procurement and Tender Compliance

PROCUREMENT
SAFE ROADS TO PROSPERITY
17 FEB 2026
Private Bag 12030
Ausspannplatz, Windhoek
Namibia

NOTICE TO BIDDERS – NO 1

PROCUREMENT REFERENCE NO: NCS/RFQ/RA-27/2025 PROVISION OF PHOTOCOPIER MACHINES LEASING AND MAINTENANCE FOR A PERIOD OF 36 MONTHS

1. Introduction

The Notice to Bidders No.2 forms part of the bid and Contract documentations. Receipt of this notice must be acknowledged immediately using the accompanying acknowledgement of receipt form. Bidders will be disqualified if this Notice to bidders are not signed and return to our offices.

2. ITB 12: Submission of Quotations extended

The Roads Authority herewith inform all bidders that the bid submission has been extended. The quotations should be deposited in the Quotation/Tender Box located at **Roads Authority, corner of Mandume Ndemufayo Avenue and David Hosea Meroro, Head Office, Ground Floor in the Tender Box not later than 2nd March 2026 at 10:00 am.**

Established in terms of the Roads Authority Act, 1999 (Act 17 of 1999)

Board of Directors: Mr M. Kambulu (Chairperson), Dr S. Karuaihe (Deputy Chairperson), Mr R.R. Böhmer, Ms G. Xawes, Mr W. Ngashikua, Ms C. Hengari, Mr H.K. Hamutanya

NOTICE TO BIDDERS – NO 1

PROCUREMENT REFERENCE NO: NCS/RFQ/RA-27/2025 PROVISION OF PHOTOCOPIER MACHINES LEASING AND MAINTENANCE FOR A PERIOD OF 36 MONTHS

ACKNOWLEDGEMENT OF RECEIPT OF NOTICE NO.1

Receipt of Notice to Bidder's No. 1 is acknowledged. The notice consists of:

Page 1: Notice to Bidders
Page 2: Delivery, Submission of Quotations extended
Page 3: Request for Clarification

1. We hereby acknowledge receipt of Notice to bidder No. 1

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Signature of Bidder

.....
Name of Firm/Company

.....
Date